No. EDN-HE(3)F(10)42/2025
Directorate of Higher Education
Himachal Pradesh, Shimla-1

Dated: Shimla-171001 the December, 2025

To

All the Principals
Govt. Degree College / Skt. / GCTE Dharamshala, in HP.

Subject: - **Supreme Court Committee on Road Safety-Compliance Report on the findings & recommendations of Audit Report on Himachal Pradesh State and other directions of SCCoRS on road safety- Regarding.**

In compliance to the letter No. TPT-LA(42)-SCCoRS/Follow up /2021-Vol-II-5885 dated 15-11-2024 received from the Addl. Commissioner Transport Lead Agency/Road Safety Cell HP, Shimla-4 on the subject cited above.

In this regard, as per the observations/directions given by SCCoRS, you are directed to utilize the allocated funds for conducting road safety awareness activities (100%) and judiciously, in accordance with the targets/annual action plan and SOPs issued by the Lead Agency Road Safety Cell, Transport Department, H.P., Shimla-4, as per the Himachal Pradesh Road Safety Fund and Activities Rules, 2022. After completion of the activities, the Utilization Certificate on prescribed formats enclosed herewith (Annexure-A and Annexure B) duly signed by the competent authority along with photographs / Videos of activities carried out be furnished to this Directorate by the 20th March, 2026, so that same could be sent to the quarter concerned within stipulated time.

Encls: As Above.

Director Higher Education
Himachal Pradesh

शिक्षा निदेशालय उच्चतर हि0प्र0
23 DEC 2025
शिमला-1

Endst. No. Even dated Shimla –I the December, 2025
Copy for information and necessary action is forwarded to:-

1. The Addl. Director Transport, Lead Agency/Road safety Cell Himachal Pradesh, Shimla-4 w.r.t. letter referred to the above.
2. The Deputy Director (Education), Road Safety Cell, Directorate of Transport, Shimla-4.
3. The Nodal Officer (Road Safety), Education Department, Directorate of Higher Education Shimla-1.
4. Technical Officer I.T. Cell (Internal) to upload the same on the departmental website.
5. Guard File.

Director Higher Education
Himachal Pradesh

	Suggestive list of Road Safety Activities for Govt. Degree Colleges for the year – 2025-26
1.	Appointment of Nodal Officer at Directorate / State level
2.	Constitution of Road Safety Clubs in all Govt. Degree Colleges
3.	Constitution of Road Safety Committee at College level
4.	Appointment of Road Safety Coordinators / Nodal Officers in all Govt. Degree Colleges
5.	Road Safety Oath followed by Rally preferably during Road Safety Week/ Month campaign as per the calendar of the Transport Department
6.	Display of Slogans, Traffic signs, Banners etc. On Road Safety in the College premises
7.	Meeting of Road Safety Club followed by IEC Activities like Quiz competition/ Declamation / Slogan Writing , painting , Skit , Street Plays, Songs etc.
8.	Practical Training / Demo / Mock Drill / Guest Lecture to follow Traffic Rules for the students in collaboration with Traffic Police of the area.
9.	Prize distribution Ceremony for the best three winners of each competition
10.	Discussion on Road Safety Awareness agenda during the youth Festival , College fest / any other function etc.
11.	Any Other activity related to Road Safety Awareness

Department of Higher Education Himachal Pradesh

Future Road Safety Action Plan w.r.t. the Educational Institutions (Govt. Colleges) of the State.

1. Curriculum Integration

Activities: -

- Incorporate a Road Safety Awareness module in EVS/NSS/NCC periods.
- Conduct 2 expert lectures in the year (Traffic police, Transport Deptt. Red Cross & Health)
- Assign project work & presentation topics such as safe riding, road signage, accident prevention.
- Display road safety signage across the campus.

2. Capacity Building

Activities: -

- Nominate the faculty members as Road Safety Co-coordinators.
- Organize one staff learning session (Teaching & Non Teaching on emergency response, First aid & Safe campus mobility.
- Ensure NCC/NSS/Scouts & Guides leaders complete a basic course/first responder workshop.

3. Students Engagement & Co-curricular activities

- Establish a Road Safety Club.
- Conduct monthly activities.
- Road Safety pledge.
- Poster /Slogan competition, Quiz, debate, street plays.
- Helmet awareness drive.
- Celebrate Road Safety week.
- Organize awareness camps on safe driving, speed control & distraction.

4. Safe students Travel Program

- Conduct a Travel Safety Audit.
- Identify students travel patterns, common routes & risks.
- Implement mandatory helmet rule for two wheeler riders & seat belts for those entering college campus.
- Set up designated parking zones with proper signage.

Conduct surprise checks on:-

- Triple riding
- Speeding inside the campus
- Parking violation
- Co-ordinate with local RTO/HP Transport buses to address unsafe walking distances near campus.
- Ensure safe & disciplined campus mobility environment.

Contd..

5. Community & Parent Involvement

Conduct a sessions for parents during PTA meeting focusing on: -

- Allowing students to drive only with a Valid License.
- Risky behavior (overspeeding night riding & mobile usage).
- Drunk driving.

Organize Community outreach through NSS/NCC/Scouts & Guides: -

- Local Awareness rallies.
- Distribution of pamphlets in nearby villages/areas around colleges.
- Joint programs with Traffic Police.
- Involve local elders / alumni in road safety dialogue.

6. Monitoring & Evaluation

Form an institutional Road Safety Committee chaired by Principal.

- Monthly review meeting to monitor progress of the following indicators.
- Maintatin Activity register.
- Attendance of students.
- Photographs & reports.
- Review & feed back on the behaviorial changes.

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Session – (2025-26)

"ANNEXURE-A"

FORM OF UTILIZATION CERTIFICATE

(for funds released out of the Road Safety Fund of the Transport Department)

Details of the funds released under the Road Safety Fund

S.N.	Purpose for which fund was sanctioned	Letter vide which funds were sanctioned (if any)	Release Date (if any)	Amount (in Rupees)
TOTAL FUNDS RELEASED				
TOTAL FUNDS UTILIZED				
If the unutilized balance fund has been refunded detail be recorded				

1. Certified that the aforementioned figures are true and correct as per the available office record.
2. Certified that proper record has been/is being maintained for entire expenditure incurred out of the funds released above, and the same shall be placed for scrutiny/audit, as and when so required by the HPDT/AGHP/or any other authorized officer.
3. Certified that the amount has been utilized for the purpose it was sanctioned as prescribed in the guidelines/SOP.
4. Certified that all codal formalities have been duly fulfilled and that the undermentioned checks have been exercised to ensure that the money is actually utilized for the purpose for which it was sanctioned.

Kind of checks exercised:

a) Cashbook, vouchers and other related records, are being maintained for each and every transaction.
b) All expenditure is incurred strictly in compliance to the Himachal Pradesh Financial Rules, 2009, the Himachal Pradesh Treasury Rules, 2017, and other related rules/regulations circulated by the Government from time to time.

Signature of HOD/Head of Institution/office with stamp

Signature of DDO/Finance Officer with stamp

Dated: _____

Session (2025-26)

"ANNEXURE-B"

FORM OF ABSTRACT OF EXPENDITURE

(for funds released out of the Road Safety Fund of the Transport Department)

Detail of the expenditure incurred out of the funds released under the Road Safety Fund as per "ANNEXURE-A", in respect of this office:

S.N.	Name of the College	Name of Activity	Place of Activity	Date /period of Activity	Expenditure Incurred
TOTAL EXPENDITURE					

Name / Signature (Nodal Officer Road Safety)
Govt. College.....
District .....HP

(Signature with official seal)
Name & Designation head of the Institution____

Date: _____

IT Cell