No. EDN-HE(3)F(10)42/2025
Directorate of Higher Education
Himachal Pradesh, Shimla-1

Dated: Shimla-171001 the September, 2025

To

All the Principals
Govt. Degree College / Skt. / GCTE Dharamshala, in HP.

Subject: - **Submission of Monthly Progress Report on Road Safety Activities.**

On the subject cited above, find enclosed herewith copy of letter No. TPT-LA(13)RSC Awareness/AD/Proposals-2023 4750, dated 10-09-2025 received from the Addl. Commissioner Transport Lead Agency/Road Safety Cell HP, Shimla-4

In this context, you are directed to go through the aforesaid letter and ensure to submit monthly progress report w.r.t. Road Safety activities conducted on the prescribed format (Format: A, B, & C enclosed) to this Directorate by the 03rd of every month so that same could be submitted to the Transport Department of HP within stipulated period.

Encls: As Above.

(Dr. Amarjeet K. Sharma)
Director Higher Education
Himachal Pradesh

शिक्षा निदेशालय उच्चतर शिमला-1

Endst. No. Even dated Shimla –I the September, 2025

03 OCT 2025

Copy for information and necessary action is forwarded to:-

1. The Addl. Director Transport, Lead Agency/Road safety Cell Himachal Pradesh, Shimla-4 w.r.t. letter referred to the above.
2. Technical Officer I.T. Cell (Internal) to upload the same on the departmental website.
3. Guard File.

Director Higher Education
Himachal Pradesh

Tel. No.: 0177-2656621, 2653120 Extn.:234 fax: 0177-2811247, 2812882 e-mail: dhe-sml-hp@gov.in

Format-A										
Activity wise Monthly Progress Report of Colleges during the **Month ……..,2025**										
Sr. No.	Name of Activity	Name of College	**During the Month**		**Till Previous Month**		**Cumulative Activities**		No of Photos/Videos Attached	Remarks
			No. of activity conducted	No of students Involved	No. of activity conducted	No of Students Involved	No. of activity conducted	No of Students Involved		
1	Quiz Contest									
2	Slogan Writing									
3	Poster Making									
4	Skit									
5	Declamation									
6	Street Play									
7	Awareness lecture									
8	Awareness Rallies									
9	Parent Teacher Awareness Session									
10	Hands on Training									
11	Any Other									
Total										

Signature of the Nodal Officer Road Safety
Name ……
Mobile No……
Govt. College……
District ……..HP

Dated: ……..

Principal
Govt. College……
District ……HP

Format B														
District wise Monthly Progress Report of Road Safety Activities Carried out by the Colleges during the **month……..,2025**														
Sr. No.	Name of District	Name of College	**During the Month**			**Till Previous Month**			**Cumulative Activities**			No of Photos / Videos Attached	Remarks
			whether activities conducted (yes/No)	Total No of activities conducted	No. of students involved	whether activities conducted (yes/No)	Total No of Activities conducted	No of students involved	whether activities conducted (yes/No)	Total No of Activities conducted	No of students involved		
1	Bilaspur												
2	Chamba												
3	Hamirpur												
4	Kangra												
5	Kinnaur												
6	Kullu												
7	L & Spiti												
8	Mandi												
9	Shimla												
10	Sirmour												
11	Solan												
12	Una												
Total													

Signature of the Nodal Officer Road Safety
Name ……
Mobile No……
Govt. College……
District ……..HP

Principal
Govt. College……
District ……..HP

Dated: ……..

Format-C						
Monthly Financial Progress Report of Road Safety Funds during the **month……..,2025**						
Sr. No.	**Name of District**	**Name of College**	**Total fund Sanctioned**	**Fund Utilized this month**	**Total fund utilized**	**Balance Amount**
1	Bilaspur					
2	Chamba					
3	Hamirpur					
4	Kangra					
5	Kinnaur					
6	Kullu					
7	L & Spiti					
8	Mandi					
9	Shimla					
10	Sirmour					
11	Solan					
12	Una					

Signature of the Nodal Officer Road Safety
Name ……
Mobile No……
Govt. College……
District ……..HP

Principal
Govt. College……
District ……HP

Dated: ……..