

No: EDN-H(8)B(15)-1/2026-Contract Regularisation
Directorate of Higher Education
Himachal Pradesh

To

Dated: Shimla-171001, the August, 2026

All the Principals of Govt. Degree/ Sanskrit Colleges
Himachal Pradesh

Subject:

Regularisation of contract appointees in the Government Departments.

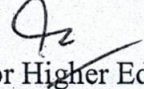
On the subject cited above, you are hereby directed to send regularization cases of Contract Assistant Professors as per annexure "A" who will complete two years continuous service on or before 30.09.2026 alongwith with Medical Fitness Certificate of the candidate in accordance with the provisions contained in FR 10 and SR4(1),4(2) and 4(3) as per Personnel Department Letter No. PER(AP)C-B(2)-1/2019 dated 30.03.2021 and letter No. PER(AP)-C-B(2)-1/2019 dated 06.04.2022. The complete proposal should be sent to this office up to 31.08.2026 positively.

Encls: Annexure-"A"

Endst.No.Even Dated: Shimla-1

Copy for information to:-

1. The Secretary (Edu.) to the Govt. of H.P.
2. Incharge I.T.Cell with the direction to upload this letter on the departmental website.


Director Higher Education
Himachal Pradesh
August, 2026

शिक्षा निदेशालय उच्चतर हि०प्र०

22 AUG 2026

शिमला-1


Director Higher Education
Himachal Pradesh

PROFORMA-"A"

**SUBMISSION OF PARTICULARS IN R/O CONTRACT ASSISTANT PROFESSOR
(COLLEGE) FOR REGULARIZATION AS ASSISTANT PROFESSOR**

1.	Name of Contract Assistant Professor			IP No.
				PMIS No.
2.	Subject			
3.	Father's Name			
4.	Address of Present place of posting with contact No			
		Phone No. with STD code or Mob. No of Principal		
5.	Name of institution where initially joined. Also mention Distt., Mob. No./ phone No. of the institution			
		Phone No. with STD code or Mob. No. of Principal		
6.	Permanent Address of candidate (Mob. No. mandatory)			
		Mob. No .of teacher		
7.	Date of Birth		Male/Female	
8.	Date of joining		Appointment order No & date (Also attach the copy of same)	
9.	Category (Gen/SC/ST/OBC) Attach copy in case of SC/ST/OBC			
10.	Detail of un-authorized absence period, if any till 30.09.2026 for which salary not drawn:			
	From (Date)	To (Date)	No of days	Reason of un-authorized absence
10.-A	Whether the candidate is on Medical Leave, Maternity Leave or any other medical leave, if any:			

	Yes/No If Yes, specify the type of leave and period.	
11.	Total length of service as on 30.09.2026 after excluding the period as mentioned in column No 10	
12.	Educational Qualification (Please attach copy of relevant certificates):-	
	Qualification	Name of Uni./Board
	Year of Passing	Total Marks
	Marks Obtained	Percentage
	Matric	
	10+2	
	BA/BSc/B.Com	
	MA/MSc/M.Com	
	M.Phil	
	Ph.D	
	NET/SET	
13.	Himachali domicile, specify Yes or No , if Yes attach copy of certificate	

14. Copies of Work and conduct certificates upto 30.09.2023 (attested copies) be sent to this Directorate alongwith information.

1. It is certified that Sh/ Smt/Miss..... is working as contract Assistant Professor in.....subject who was initially appointed as such vide Govt.Notification No.....dated.....
(Copy attached).
2. His/her work and conduct isduring the period w.e.f..... till date.
3. Certified that separate character certificate of the above contract Lecturer is enclosed with the case.
4. Certified that the information as mentioned above is correct as per the school/relevant record.
5. Certified that all entries pertaining to individuals joining and leave etc. has been made in his/her service book.

Date:.....

Signature of Principal (official seal)
(Name of signing Officer.....)